

Linking Drivers, Carriers and Warehouses to Suppliers

To link a Driver or Carrier or Warehouse to a Supplier:

1. Edit a Supplier:

View Supplier

Suppliers >> Adrian Daly

Details

Name: Adrian Daly

Customer Charge: 1-DEFAULT-M & H/MC plus 3 Pickup + admin fee \$5.00

Telephone:

Email(s):

Total Manifests: 0

Total Consignments: 0

Total Bills: 5

Edit Duplicate Deactivate

Logo

Logos may be a
To use your logo

Upload Logo

Last 4 Invoices:

2. This will go to the Edit screen for that Supplier. Navigate to **Linked To** tab:

Edit Supplier

Suppliers >> Cold Runners >> Edit

Basics Bill Email Warehouse **Linked To**

Name*

Cold Runners

Supplier Active

Yes

Telephone

Supplier Charges

Add Customer to link to Specific Supplier Charge

Customer	Supplier Charge	Action
All Customers	INCOME :: NUMEGA (SUNSHINE)	View Customer Charge

3. This tab will allow the adding of Drivers/Carriers /Warehouses:

Edit Supplier

Suppliers >> Cold Runners >> Edit

[Basics](#)
[Bill](#)
[Email](#)
[Warehouse](#)
[Linked To](#)

Link New Driver/Carrier/Warehouse

Supplier Type
 Carrier ▾

Carrier
 Select Carrier ▾

[Link](#)

Linked Drivers/Carriers/Warehouses

Select	Type	Name
Delete		

To link a new Driver/Carrier/Warehouse to the Supplier:

1. Select which **Supplier Type** to add (Driver or Carrier or Warehouse)
2. Choose the Driver/Carrier/Warehouse to link to the Supplier from the second dropdown
3. Click **Link**

[Basics](#)
[Bill](#)
[Email](#)
[Warehouse](#)
[Linked To](#)

Link New Driver/Carrier/Warehouse

Supplier Type
 Carrier ▾ ← Step 1

Carrier
 Select Carrier ▾ ← Step 2

[Link](#) ← Step 3

Linked Drivers/Carriers/Warehouses can be unlinked by deleting them from the table of Linked Drivers/Carriers/Warehouses.

To delete Linked Drivers/Carriers/Warehouses:

1. Check the box of the Driver/Carrier/Warehouse to delete. This will highlight the selected row.
2. Click the Delete button.
3. Click OK in the confirmation message that appears after clicking delete.



applocamost.com says:
Are you sure you want to delete the selected Drivers/Carriers?
 Prevent this page from creating additional dialogs.

Step 3 → **OK** Cancel

Suppliers >> Adrian Dally >> Edit

Basics Bill Email Warehouse **Driver and Carrier**

Link New Driver/Carrier

Supplier Type

Carrier ▾

Carrier

Select Carrier ▾

Link

Linked Drivers/Carriers

Select	Type	Name
<input checked="" type="checkbox"/> ← Step 1	Driver	Adrian Dally WHU884
Delete ← Step 2		