

Custom Fields

Custom Fields have many applications, check out this video from Tony for some handy Tips!

- [Adding Custom Fields](#)
- [Fields of a Custom Field](#)
- [Types of Custom Fields](#)
- [Actions on Custom Fields](#)
 - 1) [Edit](#)
 - 2) [Delete](#)
 - 3) [Move Position](#)
- [Product Update!](#)

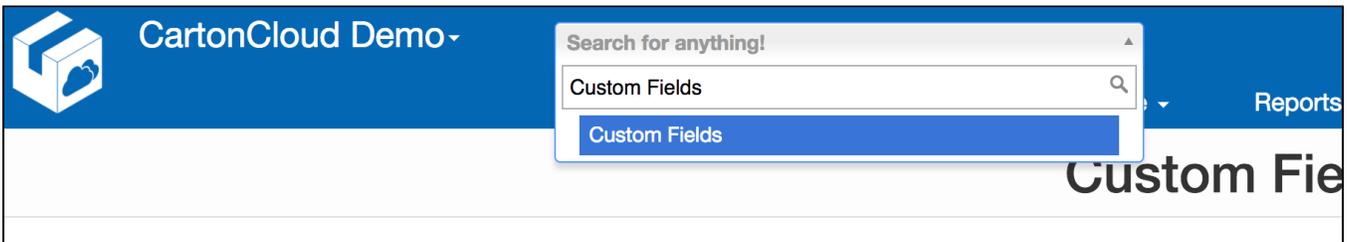
In CartonCloud, you can create custom fields against many different models, useful for storing your own business-specific information to handle your workflow.

Currently Carton Cloud will allow up to 10 custom fields to be added on your Consignment Template

 We're adding Custom Fields to additional models on an almost weekly basis, we're moving toward having custom fields available on all objects.

Adding Custom Fields

To get to the Custom Fields page, simply type: "Custom Fields" into the "Search for Anything" box at the top of the system:



From here, you can jump between the various models which support Custom Fields.



To add a Custom Field simply click the "Add Custom Field" button.

Add Container Custom Field

Custom Fields >> Add Custom Field

Name

Short Name

Custom Field Type

- Required
- Show In Headings
- Enable
- Is Primary Field

Map Field Name

Create

Image to Add custom fields for Container entity

Fields of a Custom Field

Field	Description	Required to create Custom Field	Default
Name	Name of the Custom Field. Will be visible on tables, export files and forms for the entity of Custom Field (Container Model in our example above)	Yes	empty
Short Name	Short Name of Custom Field. Can be used in different tables and export files.	No	empty
Custom Field Type	Defines the type of Custom Field. Refer to Types Of Custom Fields .		Text
Required (checkbox)	Custom Field will be required when adding or editing this custom field.	Yes	Checked
Show in Headings (checkbox)	Custom Field Visible on Tables for the entity	Yes	Checked
Enable (checkbox)	Custom Field is enabled for the entity. If disabled, this field will not appear for the entity	Yes	Checked
Is Primary Field (checkbox)	Specifies if this field is to be used as primary field for referencing the entity. This field is treated as primary field ONLY if entity does not have default primary field for referencing. For example, Containers and Shipments don't have default primary fields. <div style="border: 1px solid red; padding: 5px; margin-top: 10px;"><p> Note</p><p>One of the custom fields must be a primary field. If the user does not specify it, the system assigns the last created custom field to be the primary field.</p></div>	Yes	Un-Checked
Map Field Name	Field name to be used to map columns from imported files to the entity. Example: For a custom field named "Reference" for entity "Container" its map field name can be "reference", so that whenever a file is imported for container, if it contains a column "reference", it will map to "Reference" custom field for Container.	Yes	empty

Types of Custom Fields

Type	Description
Integer	Custom field will accept numbers only without decimals.
Decimal	Custom field will accept both numbers and decimals.
Text	Custom field will accept both text and integer
Date	Custom field will accept Date only. On clicking Date Custom Fields a calendar will automatically popup to select the date.
Boolean	<p>Custom Field will act as dropdown with only two options, "Yes" and "No". Is useful for doing checkbox type actions.</p> <div style="text-align: center;"> <p>Custom Field Type</p> <p>Boolean ↕</p> <p>Default Custom Field Option ↗</p> <p>Yes ↕</p> </div> <p>When selected in "Add/Edit Custom Field" page, a field will show up called "Default Custom Field Option" that will define the default option for this type of custom field.</p>
Drop Down	<p>Custom Field will act as dropdown for entity with predefined options.</p> <p>When selected in "Add/Edit Custom Field" page, a field will show up called "Drop Down Options" where the user can list down the options for this dropdown box in a comma separated format.</p> <p>Example: We want to show three values in our drop down "value1", "value2" and "value3". We will write it as "value1, value2, value3".</p> <div style="text-align: center;"> <p>Custom Field Type</p> <p>Drop Down ↕</p> <p>Drop Down options ↘</p> <p>value1, value2, value3</p> </div>

Actions on Custom Fields

Once a custom field is added, following actions can be done on it:

Address Shipment Container Consignment Data Vehicle								
Name	Short Name	Field Type	Mapped Field	Enable	Require	Heading	Is Primary Field	Action
Dep Date	departure_date	Date Time	departure_date	✓	✓	✓	✓	   
container arrival	cont_arr	Date Time	arrival_date	✓	✓	✓	✓	   
Urgent	urgnet	Boolean	Urgent	✓	✓	✓	✓	   
BoolyField	b	Boolean	b_f	✓	✓	✓	✓	   
container ref	Ref	Text	container_reference	✓	✓	✓	✓	   

Delete 

+ Add Custom Field

1) Edit

Edit a custom field. A form just like Add Custom Field is displayed with values of that Custom Field. Everything about the custom field can be edited.

2) Delete

Custom field can be deleted.



Note

Since deleting the custom field would mean deleting all the records for that custom field from its related entity, therefore be very careful when carrying out this action. Make sure it will not affect anything in the application, since this data can not be retrieved once deleted.

3) Move Position

The sequence of custom fields on different forms, tables and export files will be the same as that in Custom Field settings. The one appearing first will be shown first and the one appearing last will be last. In order to change the sequence of custom fields, use the "Move Up" and "Move Down" buttons (shown in the diagram above).

Product Update!

Search For Anything! just became even more powerful!

You can now search for any Custom Fields, quickly and easily locating the record that you need.

Check out our update video for more details and some handy tips.