

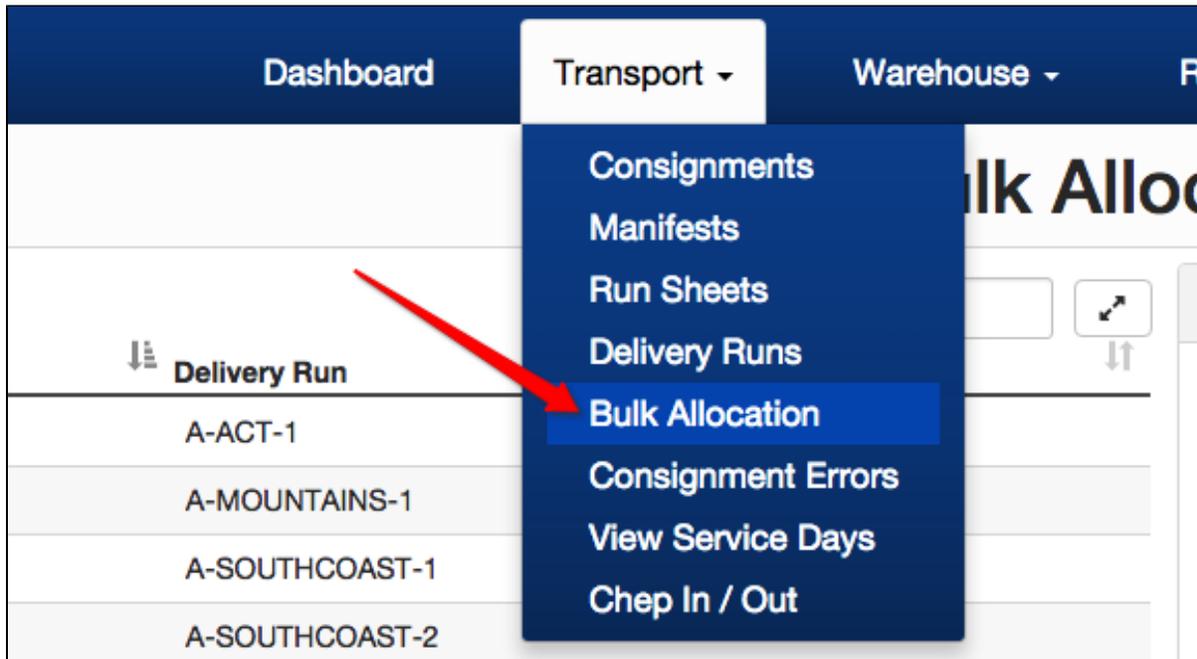
# Bulk Allocation

- [Using The Bulk Allocation Screen:](#)
- [Bulk Allocation Map View](#)
- [Differences Between Simple And Advanced Interfaces:](#)
- [Advanced Interface:](#)

If you're operating a large number of Delivery Runs, you may find the traditional way of allocating (going into each Delivery Run) time consuming and restrictive. It doesn't provide any way of seeing consignments outside of the current run you're allocating which can mean you miss valuable run combinations (mixing jobs from different runs to maximize efficiency).

To combat this, we've released an interface known as Bulk Allocation which allows you to simultaneously allocate multiple delivery runs by letting you search across all consignments due to go out on a certain day.

First, begin by accessing the Bulk Allocation page from Transport -> Bulk Allocation.



## Using The Bulk Allocation Screen:

The page is broken up into three sections:

1. Search Criteria (Delivery Runs, Date etc)
2. Search Results (Consignments Matching Search Criteria)
3. Selected Consignments (Consignments selected from the Search Results to be allocated).

First, begin by selecting the Delivery Runs and Date you want to allocate. (We recommend selecting all Delivery Runs initially).

## Bulk Allocations

**Delivery Runs**

Search:

Select	Delivery Run
<input checked="" type="checkbox"/>	S-Metcash CrossDock
<input checked="" type="checkbox"/>	S-NEWCASTLE-1
<input checked="" type="checkbox"/>	S-NORTHBEACH-1
<input checked="" type="checkbox"/>	S-NORTHSHORE-1
<input checked="" type="checkbox"/>	S-NORTHSHORE-2
<input checked="" type="checkbox"/>	S-NORWEST-1

Showing 1 to 44 of 44 entries

**Other Options**

**Delivery Run Date**  
2015-10-06

Unallocated Only

Next, order the consignments by clicking on Columns (a common thing to do is to order by Delivery Run Name)  
 If you find the window too small, click the Full Screen Button.  
 You can also filter the results by any keyword (store name, customer name, suburb etc) by simply typing into the search field.  
 Then, once you have highlighted the Consignments you want, click Add to Selection button.

**Search and select Consignments:**

Filter Results column settings

Search:

Select	ID	Customer	REF	Delivery Name	Suburb	Postcode	CTN	PLT	Delivery Status	Delivery Run	Delivery Run Date	Driver	Type	Action
<input type="checkbox"/>	199571	G&K Fine Foods	1616804	Iga Oberon C/d 182608	OBERRON	2787	5	0	In Warehouse	S-Metcash CrossDock	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199574	G&K Fine Foods	G-199574	Iga Supa Orange 162187	ORANGE	2800	5	0	In Warehouse	S-Metcash CrossDock	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199704	Lion Foods - Laverton	806240823, 183066, V1N1B	Wworths Greystanes 1958	GREYSTANES	2145	1	0	In Warehouse	S-WEST-1	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199422	TEYS AUSTRALIA SOUTHERN	368673/1029882	Hog's Breath Cafe Penrith	PENRITH	2750		1	In Warehouse	S-WEST-1	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199680	FLYNN TRANSPORT (SPAR)	188993,	Spar	BOURKE	2840	0	3	In Warehouse	O-INLANDNSW-1	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199682	FLYNN TRANSPORT Spaces	188860, 2	Aussie Farmers	ROSEHILL	2142	0	4	In Warehouse	S-NORWEST-1	2015-10-06		Normal	<a href="#">View</a>

Showing 1 to 12 of 12 entries

The Consignments selected now appear in the 3rd section of the page, and can be allocated directly to a driver, or have other 'bulk actions' take place.  
 Alternatively, if you want to remove a Consignment from the selection, simply highlight it, then click 'Remove from Selection'.

You've selected 5 Consignments to update

Consignments added to selection:

Search:

Select	ID	Customer	REF	Delivery Name	Suburb	Postcode	CTN	PLT	Delivery Status	Delivery Run	Delivery Run Date	Driver	Type	Action
<input type="checkbox"/>	199568	G&K Fine Foods	1616871	Iga Crookwell C/d 61173879	HUNTINGWOOD	2148	1	0	In Warehouse	S-Metcash CrossDock	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199569	G&K Fine Foods	1616891	Iga Bernadi's Bathurst Marketplace	BATHURST	2795	3	0	In Warehouse	S-Metcash CrossDock	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199570	G&K Fine Foods	1616872	Iga Supa Carlos Horsley Park C/d184765	HORSLEY PARK	2175	4	0	In Warehouse	S-Metcash CrossDock	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199571	G&K Fine Foods	1616804	Iga Oberon C/d 182608	OBERON	2787	5	0	In Warehouse	S-Metcash CrossDock	2015-10-06		Normal	<a href="#">View</a>
<input type="checkbox"/>	199574	G&K Fine Foods	G-199574	Iga Supa Orange 162187	ORANGE	2800	5	0	In Warehouse	S-Metcash CrossDock	2015-10-06		Normal	<a href="#">View</a>

highlight to remove

bulk options

Showing 1 to 5 of 5 entries

- Remove from selection
- Allocate
- Update Delivery Run Date
- Update Delivery Run
- Reset
- Clear Charge Error

Watch Tony's Tips on how to make Bulk Allocations even better!

## Bulk Allocation Map View

When allocating, you can also view, and select consignments from the Map. This makes allocating even easier as you're able to see exactly where every delivery is, allowing you to be even more efficient with your driver allocations.

Click [here](#) for information on how to enable/disable and make use of the **Bulk Allocation Map View**.

## Differences Between Simple And Advanced Interfaces:

Note: See [Changing Bulk Allocation Interface Between Simple And Advanced](#) to switch between Simple and Advanced modes.

The main difference between the Simple and Advanced Interfaces is that the Advanced Interface has a second table that is used to perform actions on the rows that are in it. In the Simple Interface there is only one table and it is responsible for both selection and action. This makes it faster to use than the Advanced Interface. The Advanced Interface has a table for selection (the top table) and one for action (the bottom table). The other differences between the two interfaces are minor, the buttons used to Add to and Remove from the active selection in the Advanced Interface do not appear on the Simple Interface. See the screenshots below for a graphical comparison.

Simple Interface:

# Bulk Allocations

Search:

**Select** **Delivery Run**

<input type="checkbox"/>	ANGLE VALE / GAWLER
<input type="checkbox"/>	BAROSSA
<input type="checkbox"/>	BLACKWOOD
<input type="checkbox"/>	CIBO - HYDE PARK RUN
<input type="checkbox"/>	CIBO - MARION

Showing 1 to 102 of 102 entries

Select All UnSelect All

**Delivery Run Search Filter**

**Other Options**

Date Option:  Show onforwarder address:

Delivery Run Date:

Incomplete Only  
 Unallocated Only

Search Note: Results limited to 1000 consignments

**Other Search Options**

**Selection and Action Table**

Search:

Select	ID	Customer	REF	Delivery Name	Suburb	Postcode	CTN	PLT	KEG	Delivery Status	Delivery ID	Delivery Run	Delivery Run Date
No data available in table													

Showing 0 to 0 of 0 entries

Select All Unselect All Clear Allocate Update Delivery Run Date Update Delivery Run Update Consignment Status Reset Clear Charge Error Remove Onforwarder Address

## Advanced Interface:

**Bulk Allocations**

Search:

**Select** **Delivery Run**

<input type="checkbox"/>	ANGLE VALE / GAWLER
<input type="checkbox"/>	BAROSSA
<input type="checkbox"/>	BLACKWOOD
<input type="checkbox"/>	CIBO - HYDE PARK RUN
<input type="checkbox"/>	CIBO - MARION

Showing 1 to 102 of 102 entries

Select All UnSelect All

**Delivery Run Search Filter**

**Other Options**

Date Option:  Show onforwarder address:

Delivery Run Date:

Incomplete Only  
 Unallocated Only

Search Note: Results limited to 1000 consignments

**Other Search Options**

**Selection Table**

Search:

Select	ID	Customer	REF	Delivery Name	Suburb	Postcode	CTN	PLT	KEG	Delivery Status	Delivery ID	Delivery Run	Delivery Run Date
No data available in table													

Showing 0 to 0 of 0 entries

+ Add to selection Select All Unselect All

You've selected 0 Consignments to update

**Action Table**

Search:

Select	ID	Customer	REF	Delivery Name	Suburb	Postcode	CTN	PLT	KEG	Delivery Status	Delivery ID	Delivery Run	Delivery Run Date
No data available in table													

Showing 0 to 0 of 0 entries

\* Remove from selection Clear Allocate Update Delivery Run Date Update Delivery Run Update Consignment Status Reset Clear Charge Error